Response to Intervention Team & Job Descriptions

Team Members

School Psychologist

Special Education Team

Title I Teacher (will send reminders to staff)

Classroom Teacher

Parents (invited by teacher)

Previous and Future teachers at beginning or end of school year

Roles

Recorder

Timekeeper – keeps team on time and focused

Fascilitator – establishes and maintains collaborative atmosphere – keeps team focused on developing an intervention plan

Case Manager – liason between classroom teacher and RTI Team – have data to team members prior meetings for review and intervention ideas

Process should always be guided by data

1. Identify needs
2. Analyze causes
3. Develop an intervention with clear, objective, measurable goals documumented
4. Implement and monitor the plan
   1. Who is responsible?
   2. What will each person do?
5. Monitor and adjust plan as needed based on team consensus

Meeting Time

Meeting Location

Title I Flex Rooom

Communication Methods

Staff e-mail/ phone calls or e-mail to parents

Interventions Materials Library – NICE IDEA!!!